

468-000-309 EMPLOYMENT FIRST SUPPORTIVE SERVICE GUIDELINES

Applicants for ADC cash assistance are eligible for supportive services only if they are participating in EF orientation, assessment, self-sufficiency planning, Self-Sufficiency Contract development, community service, job search, or employment.

A participant must be provided with allowable and appropriate supportive services to the extent determined necessary by the case manager to enable the individual to participate in any Employment First component as agreed upon in the Self-Sufficiency Contract if no other source is available at no cost to the participant or to the agency. The case manager must prior approve the use of these funds.

All other methods of providing supportive services should be explored and utilized before program dollars are expended. When a participant is accepted into another program such as Workforce Investment Act (WIA), Vocational Rehabilitation, Displaced Homemakers, etc., the supportive services may be provided by both programs through a shared arrangement.

Specific guidance for issuance of supportive services can be found in the Supportive Services Handbook in the TANF Policy Log.